The following safety instruction check list is provided to assist in required safety meetings, in accordance with Adopt-A-Highway Agreement and Right-to-Know Standards.

General Instructions:

- Volunteers/Participants shall be at least eleven (11) years old. Adult supervision shall be provided for groups which include participants fifteen (15) years of age or younger at a ratio of one (1) adult for every five (5) children.

Training:

- Each group will be given safety instructions by the District Safety/Loss Control Manager, or his designee.

- Volunteers must attend a safety meeting conducted by the group before participating in a roadside pickup.

Road Hazards:

- Volunteers must stay off the traveled roadway.

- Volunteers shall not cross traveled roadway.

  Changing of sides will be accomplished by traveling to the next exit and returning to the opposite side of the road.

- Park all vehicles clear of the roadway.

- Face on-coming traffic

- Stay clear of construction areas and activities.

- Do not pick-up litter from highway median, bridges, tunnels or overpasses.

- Litter pick-up must be done only during daylight hours.

- Trash bags should weigh approximately 20-25 pounds when filled to help avoid strain injuries (Review proper lifting techniques).
• Stop work in inclement weather

• Avoid overexertion/heat exhaustion

Protective Clothing:

• Volunteers must wear orange safety vests provided by the Department, during clean-up activities.

• Wear heavy gloves, leather boots or shoes, long sleeve shirt and a hat

Hazardous Materials:

• Hazardous Materials found along the roadway must be reported to the Department as soon as possible.

  Needed information - Location, time of discovery, type of container, type of material if available.

  Examples of Hazardous Materials
  1. Containers with chemical labels or hazard identification.
  2. Containers with material of unknown origin.
  3. Medical Supplies or wastes.

• Avoid contact with noxious weds and areas wear herbicides have been applied. (Check with District Maintenance)

  * DO NOT MOVE, HANDLE OR OPEN CHEMICAL CONTAINERS CR HAZARDOUS MATERIALS.

Emergency:

In Case of Emergency

• Each Group should have a First-Aid Kit for minor injuries.

• Medical facility location and transportation arrangements should be planned prior to work.

• Listing of other emergency services should be:
  Police Department
  Fire Department
  Highway Patrol